

THEORY

Principles of farm layout and design. Concept of farm management and maintenance of farm records. Objectives and advantages of keeping farm records. Different systems of book keeping. Profit and loss account/income statement. Bank accounts, bank cheques, discount, interest, bad debts. Appreciation and depreciation of live and dead stocks, land and buildings, plant and machinery. Preparation of trading, profit and loss account and balance sheet.

PRACTICALS

Layout of farm, training in maintenance of crop, livestock and dead stock registers. Preparation of a balance sheet and different types of accounts. Calculation of appreciation and depreciation of different farm articles, crop yield estimation. Working out cost of production of major crops grown in irrigated and rainfed areas, Visit to Govt. Farms of BWP & Multan Div.

BOOKS RECOMMENDED

1. Byerlee, D. and T. Hussain, 1992. Farming Systems of Pakistan. Vanguard Books, Lahore.
2. Ghani M.A. 1992. Principles of Counting. Pak Imperial Book Depot Chowk Urdu Bazar, Lahore.
3. Shresther, A. 2003. Cropping System. Food Products Press. An imprint of the Haworth Press, Inc.
4. Vendermeer, J. 1989. The Ecology of Intercropping. Cambridge University Press.